

**\*\*\*This is an open meeting\*\*\***

*Members of the public are welcome to observe from the public gallery*

## **Public Services Board Scrutiny Performance Panel Agenda**

**Date:** Wednesday 15<sup>th</sup> February 2017

**Time:** 10am-12pm

**Venue:** Committee Room 5, Guildhall

**Summary:** This is the agenda pack the Public Services Scrutiny Performance Panel to be held on 15<sup>th</sup> February 2017. The main item on the agenda is a Q&A session with two members of the Public Services Board Core Group: Councillor Rob Stewart (Chair of the PSB and Leader of the City & County of Swansea) and Sian Harrop-Griffiths, (Director of Strategy AMBU Health Board).

**Members of the Panel:**

Cllr Mary Jones (*Convener*)  
Cherrie Bija (*SCVS representative*)  
Cllr Uta Clay / Cllr Peter Black  
Cllr Nick Davies  
Cllr Fiona Gordon/Cllr Paul Meara  
Cllr Chris Holley

Cllr Paxton Hood-Williams  
Cllr Paulette Smith (*Police & Crime Panel representative*)  
Paul Newman (*ABMU Health Board representative*)  
Cllr John Warman (*Fire Service representative*)

**Others:**

Councillor Rob Stewart – Chair of PSB and Leader of the City & County of Swansea  
Sian Harrop-Griffiths – Director of Strategy AMBU Health Board

**Copy of agenda for information to:**

Phil Roberts – Chief Executive of City & County of Swansea  
Lee Wenham – Head of Communications & Public Engagement  
Dave Mckenna – Scrutiny Manager  
Liz Jordan – Public Services Board Project Co-ordinator

### **AGENDA**

<b>No.</b>	<b>Item</b>
<b>1.</b>	<b>Apologies</b>
<b>2.</b>	<b>Declarations of interests</b>
<b>3.</b>	<b>Public Questions</b>
<b>4.</b>	<b>Notes from meeting held on 18 January and matters arising</b>
<b>5.</b>	<b>Q&amp;A session with PSB Core Group Members:</b> a) Councillor Rob Stewart – Chair of PSB and Leader of the City & County of Swansea b) Sian Harrop-Griffith – Director of Strategy, AMBU Health Board
<b>6.</b>	<b>Convener's letters</b> a) Convener's letter arising from meeting held on 6 December b) Response from Cllr Rob Stewart c) Convener's letter arising from meeting held on 18 January – response due by 21 February
<b>7.</b>	<b>For info: Work Plan 2016/17</b>

\*\*\*Please note members should declare personal and prejudicial interests and party whipping in the usual manner\*\*\*

Contact: Rosie Jackson, Scrutiny Officer ☎ 01792 636292 Email: [rosie.jackson@swansea.gov.uk](mailto:rosie.jackson@swansea.gov.uk)

## ITEM 4

### Public Services Board Scrutiny Performance Panel Meeting Notes 18 January 2016

#### In attendance

#### Panel Members:

Cllr Mary Jones (Convener)	Cllr Paxton Hood Williams
Paul Newman – ABMU Health Board	Cllr Paulette Smith (Police & Crime Panel)
Cllr Chris Holley	Cllr John Warman (Fire Authority)

#### Officers:

Dave Mckenna – Scrutiny Manager  
Steve King – Information & Research Officer  
Rosie Jackson – Scrutiny Officer

#### ACTION

- 1. Apologies**  
Cllr Fiona Gordon, Cherrie Bija, Cllr Uta Clay, Cllr Paul Meara
- 2. Disclosure of Members' personal interests:**  
None
- 3. Public Questions**  
None
- 4. Notes from meeting held on 6 December and matters arising**  
Cllr Paulette Smith noted that her apologies should have been recorded for 6 December.
- 5. Q&A session with PSB Core Group member – Amanda Carr, Director of SCVS**  
The following issues were discussed:
  - The impact that lack of certainty over SCVS's funding has on its ability to contribute to the PSB
  - The contribution made by SCVS including: a significant proportion of the Director's role attending monthly meetings; identifying and releasing staff with suitable skills/remit to attend various working groups and planning groups meetings, all groups meet once a month and work also takes place outside meetings), ensuring that PSB priorities/information is on all agendas for various SCVS network meetings
  - Communication of the work of the PSB and plans to take this forward by establishing a working group to develop a communications strategy
  - The importance of engagement and co-production to be part of the consultation strategy

- The role that SCVS could take on to ensure that consultation and engagement is effective.
- The impact that being a member of the PSB has had on SCVS and third sector including the positive links that have been made between organisations who would not usually sit around the same table.
- The potential role that the PSB could take in developing tendering policies and the involvement of the third sector within this.
- Clarity of objectives and to what extent has the PSB taken into account the objectives of the Act as the basis of its strategic objectives. AC view is that the PSB is working towards this and that the key role of the PSB is to look at service delivery and focus on co-ordinating the resources that are already in place in order to avoid duplication and ensure they are used effectively.

The Panel agreed to include the following points in the convener's letter to the Chair of the PSB:

- Funding: the PSB should acknowledge the impact that providing support for its work has on SCVS and other partners within the voluntary sector, and look for ways to provide funding to facilitate this.
- Development of the PSB's communication strategy should focus on engagement and ways of taking forward co-production, and not just on promoting key messages. Also needs to consider how it will be resourced.

Panel agreed that it wishes to write to the PSB with its findings and recommendations following each individual Q&A session with core group members.

## **6. Wellbeing Assessment – draft for consultation**

Steve King and Dave McKenna presented the draft wellbeing Assessment and provided the following details:

- The Well Being of Future Generations (Wales) Act 2015 (the WFG Act) requires that the Public Services Board prepares and publishes an assessment of the state of economic, social, environmental and cultural well-being in its area.
- This report provides the Panel with the draft Wellbeing Assessment (attached) and provides the opportunity for formal consultation with scrutiny; one of a number of statutory requirements for the Scrutiny Committee to undertake as set out in the WFG Act – and part of a long list of statutory consultees (incl. the Future Generations Commissioner).
- Yesterday (17 January 2017), the consultation on the draft assessment was due to be formally 'launched' at the PSB Partnership Group meeting. Six weeks have been set aside within the overall timetable for this consultation, which is

scheduled to run to 28 February.

- The consultation consists of two parts: the first being the circulation of the draft well-being assessment (to be sent to all statutory consultees and other relevant partnerships / organisations); the second part a public consultation survey for individual views on well-being in Swansea and the conclusions drawn in the draft assessment.
- The main question within the survey asks people “How would you rate living in Swansea?” this is intended to provide an accessible way for the public to engage with the process.
- The Well-being Plan is due to be produced one year after the well-being assessment, and will also involve a statutory consultation process, for which Scrutiny will be a formal consultee. The assessment is intended to form the evidence base for the Well-being Plan.
- The Well-being Assessment is structured around the six well-being outcomes that the PSB has identified for Swansea, which are:
  - Children have a good start in life
  - People learn successfully
  - Young people and adults have good jobs
  - People have a decent standard of living
  - People are healthy, safe and independent
  - People have good places to live, work and visit.
- The PSB has identified a number of ‘primary drivers’ for each outcome (19 in total across the 6 outcomes). These are the things that the PSB consider need to be in place if the well-being outcomes are to be achieved. A score (0-10) has been suggested for each of the drivers, with a short explanatory summary of each (near front of the assessment).
- The evidence in the assessment was compiled by the Research Sub-Group of the PSB, a multi-agency team of researchers/analysts – necessary to cover the wide range of content.
- The scores in the draft assessment currently range from 3 (drivers D2 & D3) to 7 (B1 & B2). These are not ‘scientific’ measures, but judgements based on available evidence, which are open to debate. However, they help frame the discussion and encourage engagement.
- Feedback on the draft assessment is being sought for the following four questions:
  - What you think about well-being in Swansea as whole?
  - What well-being issues affect different communities?
  - If you agree with the well-being scores we have suggested?
  - What evidence have we missed?
- There are some known gaps in current draft, including evidence around specific drivers and more generally (e.g. local ‘community area’ analysis) – which will continue to be developed as far as possible between now and March.
- The Panel is asked to consider the consultation questions and

identify if there are any comments to be reported back to the Public Services Board.

- The overall aim is to produce an improved version of the assessment by April 2017.
- The Wellbeing assessment will be used by the PSB to inform the development of the wellbeing Plan and select its key objectives.

The Panel discussed the following points:

- Concerned about the accessibility of the assessment and the likely level of public engagement in the process.
- The process for reaching the scores in the draft assessment.
- The intended target audience and processes for consultation
- The use of qualitative and quantitative data to influence the scores
- The purpose of the scores to start a conversation about wellbeing in Swansea by providing a focus for discussion.

The Panel agreed to include the following points in the convener's letter to the Chair of the PSB as part of the consultation on the Wellbeing Assessment. NB Panel also agreed to complete to survey/consultation questions individually in order to contribute to the process and to pass on details of the consultation to contacts who may have an interest:

- There is a need for a plain English summary to make the Wellbeing Assessment more accessible
- The scores for the drivers are based on a comparison with other Welsh authorities, however the Panel felt that the comparative data should be widened to include best performing authorities from across the UK otherwise a false picture of how well Swansea is performing could be given, Wales is not necessarily best performing. Strategy/objectives should be set against best in class – particularly where we have scored ourselves highly.
- Findings from the scrutiny inquiry in the CAMHS (Children's and Adolescents Mental Health Services) should influence the driver score. Felt that the score given for E2 (children, young people and adults have good mental health and wellbeing) is too high considering the issues found by the inquiry.
- Statements within the Wellbeing Assessment should be clear whether they are based on fact or opinion and if based in data then clearly linked for example

## **7. Work Plan 2016/17**

Panel discussed the idea of taking a specific priority and looking at in detail in order to establishing the effectiveness of the PSNB. This approach was followed by the LSB Scrutiny Panel who looked at the older People's Independence priority. PSB panel decided

to take an alternative approach and look in detail at the contributions made by core group members to the work of the PSB. Panel agreed to consider a piece of work on individual priorities when work plan developed for 2017/18.

## ITEM 5

### Report of the Convener

#### Public Services Board Scrutiny Performance Panel 15 February 2016

#### Q&A Session with Public Service Board Core Group Members

<b>Purpose</b>	This report provides the Panel with the rationale and background for the Q&A sessions with the members of the Public Services Board (PSB) Core Group.
<b>Content</b>	The report contains the reasons for this approach and the questions that the Panel has agreed to form the basis of the Q&A session.
<b>Panel Members are being asked to</b>	Carry out a Q&A session with the Leader of City & County of Swansea and the Director of Strategy, ABMU Health Board, in their capacity as members of the PSB Core Group and following this to write to the chair of the PSB in order to capture the main issues discussed, views expressed by the Panel, and any actions for the Board to consider
<b>Lead Councillor(s)</b>	Councillor Mary Jones, Convener of Public Services Board Scrutiny Panel
<b>Report Author</b>	Rosie Jackson, Scrutiny Officer Tel: 01792 636292 E-mail: <a href="mailto:rosie.jackson@swansea.gov.uk">rosie.jackson@swansea.gov.uk</a>

### 1. Introduction

1.1 As part of its work plan the Panel has agreed to carry out Q&A sessions with the members of the Public Services Board (PSB) Core Group. The Core Group is made up of the four statutory members of the PSB: the Council, the Fire Service, ABMU and Natural Resources Wales; along with the Chief Constable of South Wales Police, Swansea Council for Voluntary Services (SCVS) and a representative from Welsh Government. The Core Group is responsible for:

- Planning the work of the PSB
- Setting the agendas for meetings
- Leading and managing the work streams
- Reviewing and developing the Board

1.2 These sessions are following the established process for Cabinet Member Q&A sessions carried out by the Scrutiny Programme Committee. One of the most important roles that scrutiny carries out is holding decision makers to

account. In the case of local authority scrutiny this is the Cabinet. In the case of scrutiny of the PSB this will be the members of the Core Group.

- 1.3 The Panel is holding the second of its Q&A sessions with Sian Harrop-Griffiths (Director of Strategy covering for the Chair of ABMU Health Board) and Cllr Rob Stewart (Leader of City & County of Swansea and Chair of the PSB).
- 1.4 The panel met with Amanda Carr, Director of SCVS on 18<sup>th</sup> January and the remaining Core Group members are scheduled to attend the Panel on the following dates:

*15 March*

- South Wales Police – Chief Constable Peter Vaughan and Chief Superintendent Joe Ruddy
- Natural Resources Wales – Martyn Evans (Head, Ecosystems Planning & Partnerships)
- Welsh Government – Helen Lentle (Deputy Director of Legal Services , Welsh Government)

*12 April*

- Fire Service – Deputy Chief Fire Officer Mick Crennell and Cllr Janice Dudley (Chair of the Fire Authority)

## **2. Purpose of the Q&A sessions**

- 2.1 The purpose will be for the Panel to satisfy itself of the contributions being made by the individual organisations to the work of the PSB. This will provide the Panel with the opportunity to follow up recommendations made by the former Local Service Board Scrutiny Performance Panel including:
  - The level of commitment from individual partners to the work of the PSB
  - The effectiveness of the PSB in communicating its work, objectives and outcomes to its stakeholders
  - The effectiveness of the PSB in addressing the issue of pooled funding to tackle priorities
- 2.2 The Core Group members will be invited to make introductory remarks before taking questions from the Panel.

## **3. Questions to be covered**

- 3.1 The following questions have been identified as a starting point, although further questions may arise as the discussion progresses:
  - What is the level of commitment from individual partners to the work of the PSB? For example what contribution has your organisation made to the PSB Priority Work Streams i.e.:
    - **Domestic Abuse** – Key 3 Project



- **Economic Development** – viable proposal for technology led business district and viable proposal for state of the art wellness centre
  - **Independence of older people** – sign up to being “dementia supportive” and a “first point of contact”, develop age friendly city centre and commitment to support Local Area Co-ordination
  - **Good start in life** – Communications Campaign
- How effective is the PSB in communicating its work, objectives and outcomes to its stakeholders and the public?
  - How effective is the PSB in addressing the issue of pooled funding to tackle priorities?
  - Does the PSB have a clearly defined vision, aims, and objectives and were these developed in conjunction with all relevant stakeholders?
  - How does the PSB evaluate its activities and monitor its performance?
  - How do you view the performance/effectiveness of the PSB?
  - How well has the PSB sought to engage and reflect communities’ views?

#### **4. Recommendations**

- 4.1 Following the Q&A session the Panel is asked to write to the chair of the PSB in order to capture the main issues discussed, views expressed by the Panel, and any actions for the Board to consider



**CITY AND COUNTY OF SWANSEA**  
**DINAS A SIR ABERTAWE**

**Cllr Rob Stewart**  
**Chair of Swansea Public Services Board**

**CC Cllr Robert Francis-Davies**  
**Cabinet Member for Enterprise, Development & Regeneration**

**BY EMAIL**

*Please ask for:*  
*Gofynnwch am:*

*Direct Line:*  
*Llinell Uniongyrochol:*

*e-Mail*  
*e-Bost:*

*Our Ref*  
*Ein Cyf:*

*Your Ref*  
*Eich Cyf:*

*Date*  
*Dyddiad:*

Overview & Scrutiny

01792 636292

scrutiny@swansea.gov.uk

10 January 2016

**Summary:** This is a letter from the Service Improvement and Finance Scrutiny Performance Panel to the Chair of the Public Services Board following the meeting of the Panel on 6 December. It contains recommendation from the Panel regarding the Public Services Board's priorities for 2016/17.

**Scrutiny of the Public Services Board's Priorities for 2016/17**

Dear Councillor Stewart,

This letter is to provide you and the members of the Public Services Board (PSB) with feedback from the meeting of the Public Services Board Scrutiny Panel (the Panel), which took place 6 December 2016.

We were briefed on the Board's work streams and associated projects for 2016/17 by Chris Sivers, Councillor Robert Francis-Davies and Phil Holmes, and we are grateful to them for taking us through the details of the projects and explaining how the Board is expected to support them.

We wished to examine these work streams in detail, as one of the main areas of concern arising from the work of the former Local Service Board Scrutiny Performance Panel was the issue of performance management and monitoring. That Panel previously indicated that it believed that the work of the (former) Local Service Board did not demonstrate effectively the difference it made to the citizens of Swansea, and had made the following recommendations:

- Clear arrangements need to be put in place to monitor the outcomes of the PSB's work.
- Consult with the scrutiny panel about the format of future performance monitoring reports for the work of the PSB and ensure that the panel receives regular performance monitoring reports.

Therefore our intention was to scrutinise the performance monitoring arrangements for the PSB's work streams and also to provide any recommendations that we feel would improve the performance management framework of the PSB. We also plan to ask the individual core group members to provide details on how their organisations are contributing to the delivery of these projects; therefore this process has enabled us to gain a better grasp on what is to be achieved prior to our Q&A sessions with them.

#### *Overall*

We were satisfied that the projects will benefit from oversight from the Board and we now have a much better understanding of why these projects were selected and the outcomes that are being sought as a result of the projects and the intervention of the PSB. Whilst our discussion with the project sponsors was wide-ranging, we have focussed on a number of recommendations that we believe would improve the performance management of the projects and they are outlined below.

#### *Domestic Abuse – The Key 3 Project*

We felt that the aims of the project (to provide an integrated referral pathway for women who are experiencing domestic abuse/sexual violence, substance misuse and mental health issues) are clear and we were satisfied that this project will benefit from PSB intervention due to the complex nature of the issues and the multitude of agencies involved.

However, we considered there to be a lack of robust data regarding the number/size of the cohort that is being targeted through this project. We felt that as the project is focusing on a very specific group experiencing three issues: domestic abuse and sexual violence, substance misuse and mental health issues, there should be more data regarding the numbers who need to be targeted. We also believe that the PSB should look at ways to quantify the cost/service savings that this approach could provide. A better understanding of this data would enable a clearer picture to be developed regarding the outcomes and success of the project. Therefore, we recommend that the PSB considers ways that this could be improved.

#### *Ageing Well*

Given the significant impact that an aging population is having on public services we agree that the Ageing Well work stream is a major piece of work that requires the support of the PSB. We noted the five projects that are within this work stream.

We were encouraged to hear of plans to provide joint funding through the PSB for additional Local Area Co-ordinator (LAC) posts, as this is a positive step forward for partnership working and, if successful, would clearly demonstrate the commitment of organisations to the work of the PSB and the partnership approach it is developing.

Whilst we were informed that the widespread opinion is that the LAC role has been successful, we are concerned that the plans to expand the number of posts are being progressed before the first year evaluation report has been completed. We were advised that there have been delays in finalising the report; therefore we recommend that the expansion of the LAC posts is postponed until the PSB has had the opportunity to consider the evaluation, in order to ensure that it is the most effective way to focus important joint resources. We would also like to be informed when the report is available.

We recommend that the aim to develop an “age friendly” city centre should be widened in its scope to include “age friendly” communities as our belief is that the interactions older people have in their communities are equally, if not more important, to those they experience in the city centre.

#### *Good Start in Life*

We were informed of the key message campaign to promote children’s readiness for school. We were interested to hear about the reasons for the Board’s involvement, due to the large reach it has in terms of employees and services and agree that this is a practical application of the support that the Board can provide, through ensuring consistent messages are spread by all relevant professionals and that the messages can also be promoted internally to their staff.

Our particular area of concern was regarding the sustainability of this project and how it would be taken forward in the future. We were informed that a full evaluation would take place in summer 2017 to look at outcomes and to consider ways to take the campaign further. We will be interested in the results and plan to follow this up at the appropriate time, i.e. when the End of Project Updates for the Public Services Board Priorities for 2016/17 are reported to the Board.

We were also concerned that the key message campaign should not just focus on deprived areas, as the issue of readiness for school is apparent across the city and county. We were reassured that the key message campaign would be promoted by all professionals coming into contact with families regardless of where people live.

Our view is that in achieving a ‘good start for life’, it is vital that early intervention with families, where there are potential problems, is imperative. The sooner such problems are identified, action can be taken to minimise the risk of the problems escalating. Early intervention could resolve such

problems before they escalate and have a future major detrimental effect on the child's development.

Consequently, as it is maternity staff and health visitors, who have the first contact with families, the Health Board should train staff in and stress the importance of recognising families, where there could be potential problems. This would enable the appropriate authority(ies) to intervene at an early stage, for the benefit of the child.

Additionally, for your information, there is currently a scrutiny in-depth inquiry underway looking at how children's readiness for school can be improved. The findings and recommendations will be reported by the end of March. We will send a copy of this letter to the Convener so she is aware of our views on this matter.

### *City Centre*

We were pleased to hear of the ambitious plans for re-developing and revitalising the Kingsway through developing a proposal for a technology led business district in order to address the lack of modern, flexible working space in the city centre. We were also pleased to hear that the proposals are being developed in partnership with Tech Hub Swansea and are intended to complement and extend their work in supporting tech start up business and not to be a competitor. We held a detailed discussion about the value of the Council intervening in the property market and the need to support Swansea's growing technology sector. We were satisfied that this project will benefit from the Board's intervention, given the range of relevant key local partners that are represented on the Board.

However, we feel that the project should also consider how it will contribute to dealing with social deprivation and tackling poverty. We posed a question on how this project would impact on the lives of people in deprived communities and whilst we support the view that the development of well-paid technical jobs has a positive impact overall, we were expecting some more specific details on how this project will contribute to tackling poverty. We believe that there is an important opportunity for this to be made explicit within the project and its aims, for example development of an outreach programme/work experience programme to provide schools/colleges with direct links to businesses and to assist in ensuring that the skills that are developed match the requirements of firms. We believe that as the suite of performance indicators remains to be developed for this project, then a clear opportunity remains to include targets relating to tackling poverty.

### **Forthcoming meetings**

Our next meeting will take place on 18 January and we will be considering the findings of the Wellbeing Assessment (as scrutiny is a statutory consultee),

We will also hold the first of our Q&A sessions with members of the PSB core group and will be meeting with Amanda Carr, Director of SCVS. The focus of

our discussions will be to understand the contributions being made by the individual organisations to the work of the Board. This will provide us with the opportunity to follow up recommendations made by the former Local Service Board Scrutiny Performance Panel including:

- The level of commitment from individual partners to the work of the Board
- The effectiveness of the Board in communicating its work, objectives and outcomes to its stakeholders
- The effectiveness of the Board in addressing the issue of pooled funding to tackle priorities

I have attached our updated work plan for your information, as we have now confirmed dates for attendance from all the PSB core group members, and we appreciate them making themselves available.

### **Your response**

In your response we would appreciate your comments on any of the issues raised in this letter. We would be grateful however if you could specifically respond to the following recommendations:

- Improve the baseline data of the cohort being targeted as part of the Key 3 Project, to include number of people to be targeted, and look at ways to quantify the cost/service savings that this approach could provide
- Ensure that the evaluation of the first year of the Local Area Co-ordinator roles is considered prior to the expansion of these posts and inform the Panel when the report will be available.
- Consider widening the scope of the Ageing Well work stream project to include “age friendly” communities as well as an “age friendly” city centre.
- Ensure that the Scrutiny Panel receives the End of Project Updates for the Public Services Board Priorities for 2016/17, when available.
- Include an outcome for tackling poverty/dealing with deprivation within the Economic Development/City Centre work stream.

I would be grateful if you could reply to this letter by 31 January 2017.

Yours sincerely,



**Councillor Mary Jones**  
**Convener, Public Services Board Scrutiny Performance Panel**  
✉ [cllr.mary.jones@swansea.gov.uk](mailto:cllr.mary.jones@swansea.gov.uk)

**Public Services Board Scrutiny Performance Panel  
Work Plan 2016/17  
December 2016 V3**

<b>Meeting Date</b> <i>Meetings will take place between 10am-12pm</i>	<b>Agenda items</b>
<b>Meeting 1</b> 26 September 2016	<p><b>Introduction to Swansea Public Services Board/Scrutiny Process</b>, to include the Board's objectives/priorities/outcomes, timeline, well-being goals and how they will link with the current population outcomes.            Dave Mckenna</p> <p><b>Future Generations Commissioner</b></p> <ul style="list-style-type: none"> <li>• Role of Commissioner</li> <li>• Role of Scrutiny</li> </ul> <p><b>Draft work plan discussion</b>, including Panel's Terms of Reference            Rosie Jackson</p>
<b>Meeting 2</b> 6 December 2016	<p><b>Public Services Board Priorities for 2016/17</b>            Project sponsors:</p> <ul style="list-style-type: none"> <li>• Cllr Robert Francis-Davies – Cabinet Member for Enterprise, Development &amp; Regeneration (<i>standing in for Cllr Rob Stewart – Chair of PSB</i>)</li> <li>• Chris Sivers – Director of People</li> <li>• Phil Holmes – Head of Planning &amp; City Regeneration</li> </ul>
<b>Meeting 3</b> 18 January 2017	<p><b>Statutory Consultation on Wellbeing Assessment</b>            Dave Mckenna/Steve King</p> <p><b>Q&amp;A Session with PSB Core Group Members</b>            SCVS – Amanda Carr (Director)</p>
<b>Meeting 4</b> 15 February 2017	<p><b>Q&amp;A Session with PSB Core Group Members</b></p> <ul style="list-style-type: none"> <li>• ABMU Health Board – Andrew Davies (Chair of ABMU Health Board)</li> <li>• Council – Cllr Rob Stewart (Leader of City &amp; County of Swansea and Chair of the PSB)</li> </ul>
<b>Meeting 5</b> 15 March 2017	<p><b>Q&amp;A sessions with PSB Core Group Members</b></p> <ul style="list-style-type: none"> <li>• SW Police – Chief Constable Peter Vaughan and Chief Superintendent Joe Ruddy</li> <li>• Welsh Government – Helen Lentle (Deputy Director of Legal Services, Welsh Government)</li> <li>• Natural Resources Wales – Martyn Evans (Head, Ecosystems Planning &amp; Partnerships) <i>Can attend from 11.15am</i></li> </ul>

<b>Meeting 6</b> 12 April 2017	<b>Q&amp;A Session PSB Core Group Members</b> <ul style="list-style-type: none"> <li>• Fire Service – Deputy Chief Fire Officer Mick Crennell and Cllr Janice Dudley (Chair of the Fire Authority)</li> </ul> <b>Final Wellbeing Assessment</b> – <i>published version</i> Dave Mckenna/Steve King <b>Annual Review of Panel’s work</b> – to reflect on the year’s work, achievements, experiences, issues, ideas for future scrutiny
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### Future Items for work plan (2017/18)

The work of the scrutiny panel is planned on the basis of the municipal year i.e. May 2016 to April 2017. Some of the key items from the Public Services Board’s work plan will carry over into the 2017/18 municipal year so are not included in the above work plan. In order to ensure that there is clarity over the items that the Panel will need to consider they are noted here. These include:

- **Public Services Board Priorities for 2016/17 – End of project update:** due to be reported to PSB in July 2017, by sponsors and co-ordinators. To be reported to scrutiny panel August 2017. **NB** 6 monthly up-date of PSB priorities removed from work plan as it is unlikely to report much change from initial session on 6 December. A better use of the Panel’s time will be to receive the end of project update scheduled for later in 2017.
- **Wellbeing Plan** – due to be produced a year following the completion of the Well-being assessment. The Scrutiny Panel is a statutory consultee for both the wellbeing assessment and the wellbeing plan.



**CITY AND COUNTY OF SWANSEA**  
**DINAS A SIR ABERTAWE**

**Councillor Mary Jones**  
**Convenor, Public Services Board**  
**Scrutiny Performance Panel**

**BY EMAIL**

Please ask for: Councillor Rob Stewart  
Gofynnwch am: (01792) 636141  
Direct Line:  
Llinell  
Uniongyrochol:  
E-Mail / E-Bost: [cllr.rob.stewart@swansea.gov.uk](mailto:cllr.rob.stewart@swansea.gov.uk)  
Our Ref / Ein Cyf: RS/  
Your Ref / Eich  
Cyf:  
Date / Dyddiad: 24<sup>th</sup> January 2017

**If you require this or any other information in another format e.g. Braille, audio tape or a different language, please contact me**

Dear Councillor Jones

Thank you for your letter of 10 January 2017 providing an update on the Scrutiny of the Public Service Board Panel meeting that took place 6 December 2016.

I appreciate your consideration of the work of the Board and its priority groups. You've raised a number of key points in your feedback and I will ensure that relevant members of the Board have this feedback. As you will be aware, there are many organisations involved in the work of the Public Service Board, and many individual citizens have been involved in developing and shaping the priorities and the work that is taking place in the sub-groups. As Chair of the Board, I am working to facilitate the partnership working and therefore would not wish to respond on behalf of all of the groups without consulting them.

I will therefore forward your letter to those who are the leads for these groups to provide a response to you, with a deadline of 14 February 2017.

Many thanks once again for your response.

Yours sincerely



**COUNCILLOR ROB STEWART**  
**LEADER & CABINET MEMBER FOR FINANCE & STRATEGY**

**COUNCILLOR/Y CYNGHORYDD**  
**ROB STEWART**  
**LEADER / ARWEINYDD**

CABINET OFFICE, THE GUILDHALL, SWANSEA, SA1 4PE  
SWYDDFA'R CABINET, NEUADD Y DDINAS, ABERTAWE, SA1 4PE

☎ (01792) 636141

✉ [cllr.rob.stewart@swansea.gov.uk](mailto:cllr.rob.stewart@swansea.gov.uk) [www.swansea.gov.uk](http://www.swansea.gov.uk)



**CITY AND COUNTY OF SWANSEA**  
**DINAS A SIR ABERTAWE**

**Cllr Rob Stewart**  
**Chair of Swansea Public Services**  
**Board**

*Please ask for:*  
*Gofynnwch am:*  
*Direct Line:*  
*Llinell Uniongyrochol:*

**Overview & Scrutiny**

**01792 636292**

*e-Mail*  
*e-Bost:*

**scrutiny@swansea.gov.uk**

**BY EMAIL**

*Our Ref*  
*Ein Cyf:*

*Your Ref*  
*Eich Cyf:*

*Date*  
*Dyddiad:*

**31 January 2017**

**Summary:** This is a letter from the Service Improvement and Finance Scrutiny Performance Panel to the Chair of the Public Services Board following the meeting of the Panel on 18 January. It contains feedback from the Panel's Q & A session with the Director of Swansea Council for Voluntary Services (SCVS) and provides comments on the draft Wellbeing Assessment.

Dear Councillor Stewart,

This letter is to provide you and the members of the Public Services Board (PSB) with feedback from the meeting of the Public Services Board Scrutiny Panel (the Panel), which took place 18 January 2017.

**Q&A session with the Director of SCVS**

As you are aware we are undertaking a series of Q & A sessions with all the core group members in order to understand the contribution their organisations are making to the work of the PSB. As result of our discussion with Amanda Carr, Director of SCVS, we would like to raise the following points for consideration by the PSB.

We were encouraged to hear the view of the Director that the key role of the PSB is to look at service delivery for the key objectives and focus on co-ordinating the resources that are already in place in order to avoid duplication and ensure they are used effectively. We will continue to look for examples of how this is being achieved as we take forward our scrutiny of the PSB.

We were pleased to hear that the PSB is establishing a working group to develop a communication strategy, as it is important that the work of the board is clear, transparent and understood by the public. We believe that this strategy needs to be community focused and look for ways to encourage greater public involvement in the development of the PSB's work and priorities. We support SCVS's view that the communication strategy needs to focus on engagement and ways of taking forward co-production, and not just focus on promoting key messages. However we also acknowledge that resources need to be in place to develop and deliver this, and believe the PSB should consider how this will be supported.

We discussed the uncertainty of funding faced by SCVS and other third sector organisations, which can impact on its ability to support the work of the PSB and to forward plan. We were disappointed to hear that there is no longer a specific Partnership Officer based in SCVS, who had a key role in connecting the work of the third sector with public sector bodies. Whilst it is within the remit of the Director to attend key strategic meetings, we were advised that SCVS is often not always able to provide or coordinate representation to sub, working and task and finish groups. We therefore recommend that the PSB considers the option of agreeing some pooled funding to facilitate the involvement of the third sector in its work.

### **Consultation on the draft Wellbeing Assessment**

We discussed the draft Wellbeing Assessment, in our role as statutory consultees, and have the following comments that we wish to be taken into account as part of the formal consultation process:

- There is a need for a plain English summary to make the Wellbeing Assessment more accessible.
- It appears that the comparative data used to inform the scores for the drivers is based on a comparison only with other Welsh authorities, however the Panel felt that the comparative data should be widened to include best performing authorities from across the UK for a more accurate picture of how well Swansea is performing, given that Wales is not necessarily best performing. Similarly, strategy/objectives should be set against best in class – particularly where we have scored ourselves highly.
- We felt that the score given for E2 (children, young people and adults have good mental health and wellbeing) was too high, based on the findings from the scrutiny inquiry into CAMHS (Children's and Adolescents Mental Health Services), which found a concerning lack of service provision for children and young people with mental health issues. Similarly the Panel expects that findings from other scrutiny work/inquiries should inform the Wellbeing Assessment.

- Statements within the Wellbeing Assessment should be clear whether they are based on fact or opinion and if based on data then clearly referenced, for example, outcome D states that the majority of people living in Swansea are not in income poverty. We do not dispute this statement however we believe that the statements such as these should reference the evidence on which they are based.

Panel members will also contribute to the consultation process individually via the survey.

### **Forthcoming meetings**

Continuing our Q & A sessions with PSB core group members, we will be meeting with you and Andrew Davies (ABMU) on 15 February.

### **Your response**

In your response we would appreciate your comments on the issues raised in this letter. We would be grateful however if you could specifically respond to the following recommendations:

- The PSB's communication strategy should focus on engagement and ways of taking forward co-production, and not just on promoting key messages.
- The PSB should confirm how the development and delivery of its communication strategy will be resourced.
- The PSB should consider the need to facilitate the involvement of the third sector in its work, for example the option of agreeing pooled funding to support this.
- Confirm that our comments in relation to the Wellbeing Assessment will be considered as part of the revised draft.

I would be grateful if you could reply to this letter by 21 February 2017.

Yours sincerely,



**Councillor Mary Jones**

**Convener, Public Services Board Scrutiny Performance Panel**

✉ [cllr.mary.jones@swansea.gov.uk](mailto:cllr.mary.jones@swansea.gov.uk)

## Item 7

### Public Services Board Scrutiny Performance Panel Work Plan 2016/17 V3

<b>Meeting Date</b> <i>Meetings will take place between 10am-12pm</i>	<b>Agenda items</b>
<b>Meeting 1</b> 26 September 2016	<p><b>Introduction to Swansea Public Services Board/Scrutiny Process, to include the Board's objectives/priorities/outcomes, timeline, well-being goals and how they will link with the current population outcomes.</b> Dave Mckenna</p> <p><b>Future Generations Commissioner</b></p> <ul style="list-style-type: none"> <li>• Role of Commissioner</li> <li>• Role of Scrutiny</li> </ul> <p><b>Draft work plan discussion, including Panel's Terms of Reference</b> Rosie Jackson</p>
<b>Meeting 2</b> 6 December 2016	<p><b>Public Services Board Priorities for 2016/17</b> Project sponsors:</p> <ul style="list-style-type: none"> <li>• Cllr Robert Francis-Davies – Cabinet Member for Enterprise, Development &amp; Regeneration (<i>standing in for Cllr Rob Stewart – Chair of PSB</i>)</li> <li>• Chris Sivers – Director of People</li> <li>• Phil Holmes – Head of Planning &amp; City Regeneration</li> </ul>
<b>Meeting 3</b> 18 January 2017	<p><b>Q&amp;A Session with PSB Core Group Members</b> SCVS – Amanda Carr (Director)</p> <p><b>Statutory Consultation on Wellbeing Assessment</b> Dave Mckenna/Steve King</p>
<b>Meeting 4</b> 15 February 2017	<p><b>Q&amp;A Session with PSB Core Group Members</b></p> <ul style="list-style-type: none"> <li>• ABMU Health Board – Andrew Davies (Chair of ABMU Health Board)</li> <li>• Council – Cllr Rob Stewart (Leader of City &amp; County of Swansea and Chair of the PSB)</li> </ul>
<b>Meeting 5</b> 15 March 2017 <i>Change start time of meeting to 10.30?</i>	<p><b>Q&amp;A sessions with PSB Core Group Members</b></p> <ul style="list-style-type: none"> <li>• SW Police – Chief Constable Peter Vaughan and Chief Superintendent Joe Ruddy</li> <li>• Natural Resources Wales – Martyn Evans (Head, Ecosystems Planning &amp; Partnerships) <i>Can attend from 11.15am</i></li> <li>• <i>Welsh Government – Helen Lentle has stepped down, replacement is Dyfed Alsop so need to reschedule once he has attended a PSB meeting</i></li> </ul>
<b>Meeting 6</b> 12 April 2017	<p><b>Q&amp;A Session PSB Core Group Members</b></p> <ul style="list-style-type: none"> <li>• Fire Service – Deputy Chief Fire Officer Mick Crennell and Cllr Janice Dudley (Chair of the Fire Authority)</li> </ul> <p><b>Final Wellbeing Assessment – published version</b></p>

	<p>Dave Mckenna/Steve King</p> <p><b>Annual Review of Panel's work</b> – to reflect on the year's work, achievements, experiences, issues, ideas for future scrutiny</p>
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### **Future Items for work plan (2017/18)**

The work of the scrutiny panel is planned on the basis of the municipal year i.e. May 2016 to April 2017. Some of the key items from the Public Services Board's work plan will carry over into the 2017/18 municipal year so are not included in the above work plan. In order to ensure that there is clarity over the items that the Panel will need to consider they are noted here. These include:

- **Public Services Board Priorities for 2016/17 – End of project update:** due to be reported to PSB in July 2017, by sponsors and co-ordinators. To be reported to scrutiny panel August 2017. **NB** 6 monthly up-date of PSB priorities removed from work plan as it is unlikely to report much change from initial session on 6 December. A better use of the Panel's time will be to receive the end of project update scheduled for later in 2017.
- **Wellbeing Plan** – due to be produced a year following the completion of the Well-being assessment. The Scrutiny Panel is a statutory consultee for both the wellbeing assessment and the wellbeing plan.