



Job Description Classroom teacher MPS

This post is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

Areas of responsibility and key tasks:

Planning, Teaching and Class Management

To teach allocated pupils by planning their teaching to achieve progression of learning through:

- Identifying clear teaching objectives and specifying how they will be taught and assessed;
- Setting tasks which challenge pupils and ensure high levels of interest and are fun;
- Setting appropriate and challenging expectations;
- Setting clear targets, building on prior attainment;
- Identifying pupils with Additional Learning Needs including those who are More Able and Talented and differentiate appropriately;
- Ensuring pupils with English as an Additional Language are planned for so they have access to the curriculum and all aspects of school life;
- Provide clear structures for lessons maintaining pace, motivation and challenge;
- Make effective use of assessment and ensure coverage of the current curriculum;
- Ensure effective teaching and best use of available time;
- Monitor and intervene to ensure sound learning and behaviour based on the principles and strategies of and Restorative Practice;

Use a variety of teaching methods to:

- match approach to content, structure information, present a set of key ideas and use appropriate vocabulary;
- use effective questioning, listen carefully to pupils, give attention to errors and misconceptions;
- select appropriate learning resources and develop skills through literacy, numeracy, digital competence and other sources;
- Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- Evaluate their own teaching critically to improve effectiveness;
- Manage and support other adults in the classroom;

Monitoring, Assessment, Recording, Reporting

- Assess how well learning objectives and success criteria have been achieved and use them to improve specific aspects of teaching and learning;
- Monitor pupils' work and set targets for progress using the school's agreed Assessment Policy and feedback to learner policy;
- Assess and record pupils' progress systematically inline the school Assessment Policy. Keep records to check work is understood and completed, monitor strengths and areas for development, inform planning and recognise the level at which the pupil is achieving;
- Prepare and present informative reports to parents;

As an Area of Learning and Experience Leader / Part of an Area of Learning and Experience Team/ middle leader

In addition to the requirements of a class teacher, areas of responsibility and key tasks:

- Strategic Direction and Development of the Subject/ area – with the support of, and under the direction of, the headteacher and senior leadership team:

- Develop and implement policies and practices which reflect the school's commitment to high achievement through effective teaching and learning;
- Have an enthusiasm for the subject/area of learning which motivates and supports other staff and encourages a shared understanding of the contribution the subject can make to all aspects of pupils' lives;
- Use relevant school, local and national data to inform targets for development and further improvement for individuals and groups of pupils;
- Develop plans for the subject which identify clear targets, time-scales and success criteria for its development and/or maintenance in line with the school development plan;
- Monitor progress and evaluate the effects on teaching and learning by working alongside colleagues, analysing work and outcomes;
- Complete ongoing area evaluation and be accountable for the development of the area which is being led.

Teaching and Learning

- Ensure continuity and progression in the area of learning by supporting colleagues in choosing the appropriate sequence of teaching and teaching methods and setting clear learning objectives through an agreed scheme of work, developed in line with the school development plan;
- Evaluate the teaching of the subject by the monitoring of planning, pupil work scrutiny, speaking to learners, learning walks, teacher assessment of learning and identify best practice, areas for development to improve teaching and learning and raise standards;
- Develop effective links with the local community including parents, business and industry;

Effective Deployment

- Support the headteacher by maintaining efficient and effective management and organisation of learning resources, by developing or identifying new resources including ICT applications to the subject;
- Support the headteacher by maintaining efficient and effective management of the expenditure for the subject;

Other Professional Requirements

- Have a working knowledge of teachers' professional standards and legal liabilities;
- Follow the code of conduct set out by the Education Workforce Council;
- Operate at all times within the stated policies and practices of the school;
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct;
- Endeavour to give every child the opportunity to reach their potential and meet high expectations;
- Contribute to the life of the school through participation in meetings and management systems necessary to co-ordinate the effective management of the school;
- Take responsibility for their own professional development and duties in relation to school policies and practices;
- Liaise effectively with parents and governors;
- Take on any additional responsibilities which might from time to time be determined;
- Be aware of the responsibilities and role in Child Protection, Safeguarding, Health and Safety and Data Protection within the daily life of the school;
- Help colleagues to create a stimulating learning environment for the teaching and learning of the subject;
- Have a dedication to excellent attendance and punctuality.