

# THE MANAGEMENT OF HOUSES IN MULTIPLE OCCUPATION (WALES) REGULATIONS 2006

**DUTY TO PROVIDE INFORMATION TO OCCUPIERS**

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| **MANAGER/AGENT:** |  |
| **ADDRESS:** |  |
| **TELEPHONE NUMBER 01792** **MOBILE NUMBER** | |

**FIRE ROUTINES**

* All occupiers should be familiar with approved escape routes.
* Do not obstruct fire doors with self-closers and landings/stairways.
* All occupiers should know how to operate fire fighting equipment.
* Smoke detectors should be regularly checked and batteries changed when necessary. Batteries should never be removed.
* NEVER fill a chip pan more than a third full with oil or fat. NEVER leave the pan unattended with the heat turned on. In the event of a fire NEVER throw water on it. Smother with damp cloth, fire blanket or lid and leave to cool for at least half an hour.
* Children should not be left alone, especially in rooms where heating or cooking appliances are used. Keep matches and lighters out of reach.
* Keep an eye on the elderly – especially with cigarettes and pipes.
* Take care with electric blankets.
* Do not smoke in bed.
* At night: - switch off all electrical appliances
  + check for burning cigarettes
  + close all doors
* In the event of discovering a fire:
* evacuate the house
* dial 999 and call the Fire Brigade
* do not attempt to fight a fire if it endangers your own safety

**Mae’r ddogfen hefyd ar gael yn Gymraeg. This document is also available in Welsh.**