



# Pre-Application Fee Charging Schedule

This Schedule should be read alongside the 'Pre-Application Services: Guidance Note' and makes reference to the fees payable for pre-applications submitted to the Planning Control Section of the Council. Please note that VAT at a standard rate of 20% is payable for any additional meetings or responses which follow on from a pre-application submission, and the provision of any non-statutory pre-application advice, the amount of which is detailed in the below table.

## Statutory Pre-Application Advice Fees

Category of Development	Statutory Fixed Fee
<p><b>CATEGORY A – STRATEGIC DEVELOPMENT</b></p> <p><b>Dwellings</b></p> <ul style="list-style-type: none"> <li>The number of dwellinghouses to be created by the proposed development exceeds 24</li> <li>Where the number of dwellinghouses to be created is not known the proposed site area exceeds 0.99 hectares</li> </ul> <p><b>Erection of Other Buildings</b></p> <ul style="list-style-type: none"> <li>The area of the gross floor space to be created by the proposed development exceeds 1,999 square metres</li> <li>Where the gross floor space to be created by the proposed development is not known and the proposed site area exceeds 0.99 hectares</li> </ul> <p><b>Material change of use of a building</b></p> <ul style="list-style-type: none"> <li>The area of the gross floor space of the proposed development exceeds 1,999 square metres</li> </ul> <p><b>Material change of use of land</b></p> <ul style="list-style-type: none"> <li>The site area exceeds 0.99 hectares</li> </ul>	<p>£1000</p>
<p><b>CATEGORY B – MAJOR DEVELOPMENT</b></p> <p><b>Dwellings</b></p> <ul style="list-style-type: none"> <li>The number of dwellinghouses to be created by the proposed development is 10 to 24</li> <li>Where the number of dwellinghouses to be created is not known the proposed site area is 0.5 to 0.99 hectares</li> </ul> <p><b>Erection of Other Buildings</b></p> <ul style="list-style-type: none"> <li>The area of the gross floor space to be created by the proposed development is 1,000 to 1,999 square metres</li> <li>Where the gross floor space to be created by the proposed development is not known the proposed site area is 0.5 to 0.99 hectares</li> </ul> <p><b>Material change of use of a building</b></p> <ul style="list-style-type: none"> <li>The area of the gross floor space of the proposed development is 1,000 to 1,999 square metres</li> </ul> <p><b>Material change of use of land</b> The site area is 0.5 to 0.99 hectares</p> <p><b>The winning and working of minerals or the use of land for mineral-working deposits</b></p> <p><b>Waste Development</b></p>	<p>£600</p>

<b>CATEGORY C – MINOR DEVELOPMENT</b> <b>Dwellings</b> <ul style="list-style-type: none"> <li>The number of dwellinghouses to be created by the proposed development is 1 to 9</li> <li>where the number of dwellinghouses to be created is not known the proposed site area does not exceed 0.49 hectares</li> </ul> <b>Erection of Other Buildings</b> <ul style="list-style-type: none"> <li>The area of the gross floor space to be created by the proposed development does not exceed 999 square metres</li> <li>Where the gross floor space to be created by the proposed development is not known the proposed site area does not exceed 0.49 hectares</li> </ul> <b>Material change of use of a building</b> <ul style="list-style-type: none"> <li>The area of the gross floor space of the proposed development does not exceed 999 square metres</li> </ul> <b>Material change of use of land</b> <ul style="list-style-type: none"> <li>The site area does not exceed 0.49 hectares.</li> </ul>	£250
<b>CATEGORY D – HOUSEHOLDER</b>	£25

### Non-Statutory Pre-Application Advice Fees

Development Type	Fee	VAT	Total Payable
<b>CATEGORY A</b>	<b>£1500</b>	<b>£300</b>	<b>£1800</b>
<b>CATEGORY B</b>	<b>£900</b>	<b>£180</b>	<b>£1080</b>
<b>CATEGORY C</b>	<b>£375</b>	<b>£75</b>	<b>£450</b>
<b>CATEGORY D</b>	<b>£41.67</b>	<b>£8.33</b>	<b>£50</b>

### Additional Advice / Meetings following a Pre-Application Response

Development Type	Fee	VAT	Total Payable
<b>CATEGORY A</b>	<b>£500</b>	<b>£100</b>	<b>£600</b>
<b>CATEGORY B</b>	<b>£300</b>	<b>£60</b>	<b>£360</b>
<b>CATEGORY C</b>	<b>£125</b>	<b>£25</b>	<b>£150</b>
<b>CATEGORY D</b>	<b>£20.83</b>	<b>£4.17</b>	<b>£25</b>

### Additional Services Provided

	Fee	VAT	Total Payable
<b>Householder Surgery</b>	<b>£20.83</b>	<b>£4.17</b>	<b>£25</b>
<b>Householder advice in relation to Listed Buildings</b>	<b>£100</b>	<b>£20</b>	<b>£120</b>
<b>Non Householder (i.e. commercial etc) advice in relation to Listed Buildings</b>	<b>£250</b>	<b>£50</b>	<b>£300</b>
<b>Works to Trees (Subject to existing Tree Preservation Orders or within Conservation Areas)</b>	<b>£125</b>	<b>£25</b>	<b>£150</b>
<b>Enquiries relation to Planning History (information relating to the planning history of a householder site)</b>	<b>£50</b>	<b>£10</b>	<b>£60</b>
<b>All other types of Enquiry</b>	<b>£100</b>	<b>£20</b>	<b>£120</b>

<b>Copies of Plans and Decision Notices</b>	<b>Fixed Fee</b>
<b>Decision Notice (per copy)</b>	<b>£15</b>

<b>Copy of planning application (Application form, A4 and A3 plans)</b>	<b>£25</b>
<b>Additional cost of any:</b>	
<b>A2 plan</b>	<b>£10</b>
<b>A1 plan</b>	<b>£15</b>
<b>A0 plan</b>	<b>£20</b>
<b>Photocopying per sheet:</b>	<b>50p</b>

**HOW TO PAY:**

Payments can be made either by cash at the Contact Centre, Civic Centre, Oystermouth Road, Swansea, Cheque(s) payable to the City and County of Swansea or over the telephone by debit or credit card (additional 2% fee for credit cards) by telephoning 01792 635701